

## ***Bachelor of Nursing [BNURS]***

To be read in conjunction with Unitec's Academic Statute and associated Policies and Procedures.

These programme regulations apply to the **Bachelor of Nursing [BNURS]** programme, which leads to the award of **Bachelor of Nursing (Level 7)** qualification (360 Credits) [3777-1].

These regulations come into effect from **Semester 1, 2022**.

### **1. Ngā Ture Hei Whakaurunga | Admission Requirements**

*Admission Requirements comply with Unitec's Admission Requirements Guidelines.*

To be eligible for admission to this programme, all applicants must meet three admission requirements:

- a. Requirements for either general admission, special admission, or discretionary admission
- b. Any additional Programme specific requirements
- c. English language requirements

#### **1.1 Whakaurunga Whānui | General Admission**

To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme's commencement for the semester in which they wish to enrol (or provide a completed Early Release Exemption form), and meet the following requirements:

Achieved University Entrance:

- NCEA Level 3
- Three subjects – at Level 3 or above, made up of 14 credits each, in three [approved subjects](#)
- Literacy – 10 credits at Level 2 or above, made up of 5 credits in reading and 5 credits in writing
- Numeracy – 10 credits at Level 1 or above, made up of Achievement standards – specified achievement standards available through a range of subjects, or Unit standards – package of three numeracy unit standards(26623, 26626, 26627 – all three required)

AND

- A minimum of 12 credits at NQF Level 2 or higher from one science subject (Biology, Chemistry, Physics or Science)

#### **1.2 Whakaurunga Motuhake | Special Admission**

Applicants must have attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and provide one of the following:

- a. Evidence of literacy, numeracy and an ability to study at the appropriate level. This can be through study, work and / or life experience.
- b. Successful completion of the Certificate of University Preparation with a minimum of 60% in Foundation Human Bioscience.

#### **1.3 Whakaurunga Kōwhiringa | Discretionary Admission**

In exceptional cases an applicant who does not meet the general admission requirements and who has not reached the age of 20 on or before the first day of the semester in which study for the Certificate is to commence may apply for discretionary admission. In assessing whether to grant discretionary admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for study at the required level.

#### **1.4 Whakaurunga Tautui | Programme Specific Requirements**

In addition to meeting the requirements for general, special, or discretionary admission the following Programme Specific requirements must be met prior to admission:

All applicants must submit the following at the time of application:

- Personal statement: This should outline why the applicant has chosen nursing as a career and describe personal qualities and relevant aspects from their life experiences which will enhance their application.

- Applicants must complete a self-declaration of medical condition(s), if any, that may prevent full participation in the programme and/or prevent registration with a regulatory authority (as applicable); and
- Applicants must give their consent to undergo a process of Safety Checking as set out in the Children’s (Requirements for Safety Checks of Children’s Workers) Regulations 2015 (“the Regulations”). This checking process will include:
  - i. Providing 2 forms of identification, and evidence of any name changes (if any);
  - ii. Consent to Unitec undertaking a Police Vet check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters;
  - iii. Providing a chronological summary of his or her work history, if any, for the preceding 5 years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required);
  - iv. Providing the names of 2 referees who may be contacted by Unitec or your placement provider (if required);
  - v. Attending a face to face interview (if required) for the purposes of a risk assessment carried out in accordance with section 32 of the Act and the underlying regulations.

Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.

On being accepted into the Bachelor of Nursing, applicants will also be required to meet the following as evidence of appropriateness to study for the nursing profession:

- Interview: Applicants who meet academic entry criteria may be required to attend an interview.
- A current first aid certificate (Red Cross Comprehensive or St John’s Workplace) which is current at the time the programme starts.
- In order to participate in the clinical components of the programme, applicants must meet various Health Authority requirements. Currently, MRSA clearance is required by most clinical practice areas.
- Consent to Disclosure of Information: Successful applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent by Unitec to the Police Licensing and Vetting Service, and returned in confidence to the relevant Academic Authority. Information on the NZ Police Vetting Service is available from the New Zealand Police website.
- An applicant for the degree who has studied at an undergraduate nursing programme at another New Zealand tertiary education institution will only be considered for selection upon receipt of a confidential report from the institution from which they are transferring considered satisfactory by the selection subcommittee

### 1.5 Whakaurunga Reo Pākehā | English Language Admission Requirements

All applicants must provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by the equivalence of 10 credits at NCEA Level 2 or above, made up of 5 credits in reading and 5 credits in writing

Domestic applicant for whom English, Māori or NZ Sign is not their first language who cannot provide evidence of the above, and all International applicants must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by and equivalent of IELTS (Academic) with a minimum overall score of 6.5 with minimum band scores of 6.5 in speaking, reading and writing, and listening, or completion of New Zealand Certificate in English Language Level 5 (NZCEL Level 5); or an equivalent described in [NZQA Rules](#) and on the Unitec [English Language Requirements for International Students](#) Web-page.

## 2. Paearu Kōwhiri Tukanga | Selection Criteria & Process

### 2.1 Paearu Kōwhiri | Selection Criteria

When the number of eligible applicants for admission exceeds the number of places available, candidates will be ranked on the basis of academic performance and quality of the personal statement. Those who are not initially accepted but who meet entry criteria will be waitlisted in order of ranking.

<p><i>Selection Criteria and Processes comply with Unitec's Admission Requirements Guidelines.</i></p>	<p><b>2.2 Tukanga Kōwhiri   Selection Process</b>          Selection will be made by Unitec staff members with the delegated authority to offer places to applicants. These staff members will select students on the basis of written information supplied on the enrolment form. At the discretion of the staff members, an interview (face-to-face or electronic) may be required. A list of delegated staff members is maintained by the Programme Academic Quality Committee (PAQC) responsible for the programme.</p>																				
<p><b>3. Ngā Ture Hei Whakawhiwhi Tohu Mātauranga   Requirements for the Award of the Programme</b></p> <p><i>Requirements comply with Unitec's Programme Completion and Awards Policy and associated procedure.</i></p>	<p><b>3.1 Whakaemi Tūtukitanga   Credit Accumulation</b>          To be awarded the <b>Bachelor of Nursing</b>, a student must successfully complete a minimum of 360 credits in the pattern set out in Table 1 from the courses set out in Table 2 and demonstrate clinical competence in the <b>Competencies for the registered nurse scope of practice (NCNZ, 2007)</b>.</p> <p>This is achieved through a minimum of 1100 and up to a maximum of 1500 clinical practice hours in clinical placements as described in 3.2</p> <p><b>Table 1: Credit Requirements for Bachelor of Nursing</b></p> <table border="1" data-bbox="352 745 1197 943"> <thead> <tr> <th>Level</th> <th>Compulsory Credits</th> <th>Elective Credits</th> <th>Total Credits</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>120</td> <td>0</td> <td>120</td> </tr> <tr> <td>6</td> <td>120</td> <td>0</td> <td>120</td> </tr> <tr> <td>7</td> <td>120</td> <td>0</td> <td>120</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>360</b></td> </tr> </tbody> </table>	Level	Compulsory Credits	Elective Credits	Total Credits	5	120	0	120	6	120	0	120	7	120	0	120				<b>360</b>
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6	120	0	120																		
7	120	0	120																		
			<b>360</b>																		

**Table 2: Course Details – Bachelor of Nursing**

Compulsory courses are compulsory

Course No	Course Name	Credits	Clinical Practice Hours	Pre-requisites	Co-requisites
<b>Level 5</b>					
HCBN5101	Human Biology for Nursing Practice 1	15	0	Nil	HCBN5103
HCBN5102	Interpersonal Relationships	15	0	Nil	HCBN5104
HCBN5103	Management of Nursing Care 1	15	0	Nil	HCBN5101
HCBN5104	Professional Responsibility	15	0	Nil	HCBN5102
HCBN5105	Health and Wellness	15	0	HCBN5104	None
HCBN5106	Nursing the Person with Long Term Health Needs	15	120-150	HCBN5101 & HCBN5103 & HCBN5102 & HCBN5104	HCBN5107 & HCBN5108
HCBN5107	Management of Nursing Care 2	15	0	HCBN5103 & HCBN5101 & HCBN5104 & HCBN5102	HCBN5108 & HCBN5106
HCBN5108	Human Biology for Nursing Practice 2	15	0	HCBN5101 & HCBN5103	HCBN5107 & HCBN5106
<b>Level 6</b>					
HCBN6101	Maori Health	15	0	HCBN5101 & HCBN5102 & HCBN5103 & HCBN5104 & HCBN5105 & HCBN5106 & HCBN5107 & HCBN5108	Nil
HCBN6102	Knowledge for Nursing Practice 2: Mental Health and Addictions	15	0	HCBN5101 & HCBN5102 & HCBN5103 & HCBN5104 & HCBN5105 & HCBN5106 & HCBN5107 & HCBN5108	HCBN6103
HCBN6103	Nursing the Person with Altered Mental Health or Addiction	30	180-240	HCBN5101 & HCBN5102 & HCBN5103 & HCBN5104 &	HCBN6102

				HCBN5105 & HCBN5106 & HCBN5107 & HCBN5108	
HCBN6106	Knowledge for Nursing Practice 3A: Physical Health	30	40 (Sim-lab)	HCBN5101 & HCBN5102 & HCBN5103 & HCBN5104 & HCBN5105 & HCBN5106 & HCBN5107 & HCBN5108	Nil
HCBN6107	Nursing the Person with Altered Physical Health 3A	30	280-300	HCBN5101 & HCBN5102 & HCBN5103 & HCBN5104 & HCBN5105 & HCBN5106 & HCBN5107 & HCBN5108	Nil
Level 7					
HCBN7101	Evidence for Nursing Practice	10	0	HCBN6101 & HCBN6102 & HCBN6103 & (HCBN6104 or HCBN6106) & (HCBN6105 or HCBN6107)	Nil
HCBN7102	Pharmacology for Nursing Practice	10	0	HCBN6101 & HCBN6102 & HCBN6103 & (HCBN6104 or HCBN6106) & (HCBN6105 or HCBN6107)	Nil
HCBN7103	Knowledge for Nursing Practice 4: Family, Whānau and Community Nursing	10	0	HCBN6101 & HCBN6102 & HCBN6103 & (HCBN6104 or HCBN6106) & (HCBN6105 or HCBN6107)	HCBN7104
HCBN7104	Family, Whānau and Community Nursing	30	200-280	HCBN6101 & HCBN6102 & HCBN6103 & (HCBN6104 or HCBN6106) & (HCBN6105 or HCBN6107)	HCBN7103
HCBN7105	Contemporary Issues in Nursing and Health Care	10	0	HCBN7103 & HCBN7104 & HCBN7101 & HCBN7102	Nil
HCBN7106	Transition to Registered Nurse Practice	50	360-400	HCBN7103 & HCBN7104 & HCBN7102 & HCBN7101	Nil

Note: Unitec's Bachelor of Nursing offers more clinical hours than required by NCNZ (1100-1500)

On successful completion of all Unitec requirements, and other requirements as specified by the Nursing Council of New Zealand (NCNZ), students are eligible to apply to the NCNZ for the Application for Examination/Registration for Registered Nurses. The student must pay the registration fee set by NCNZ.

### 3.1.1 Progression through the Programme

Full-time students who pass at least half of their course credits in each semester may progress to the following semester provided the relevant course pre-requisites have been achieved. Students who do not attain this will be advised in writing of the various student support services available to them, their performance including class attendance, will be monitored. Should their performance not improve, a learning contract will be put in place.

### 3.2 Mahi Waehanga Pāhekoheko | Integrated and Work-based components

Mahi Whare Haumanu | Clinical Practice Requirements

- Students must attend 100% of off-site clinical practice. Any student who does not meet this requirement will need to complete the Special Assessment Circumstance process (see section 6.8 of these regulations), and make up clinical hours as determined by the Course co-ordinator and the Clinical co-ordinator.
- Students must attend at least 90% of sessions designated as "clinical simulation"
- No student will be allowed to enrol in any clinical course more than twice (as per NCNZ regulations).
- Students must provide evidence of having a current first aid certificate with an annual updated CPR component prior to clinical placement.

### 3.3 Mahi Akoranga | A Wāhanga | Course Load per Semester

	<p>The normal full-time course load is 60 credits per semester, or 75 credits with the approval of the relevant academic authority.</p> <p><b>3.4 Whakaurunga Takiwā   Enrolment Periods</b>  The normal enrolment period is three years (full-time study). Part-time study is not available in this programme.  Students who are prevented by ill health, or other cause, from completing the programme requirements within the maximum period of enrolment, the relevant academic authority may approve suspension of enrolment for up to a maximum of one semester.  The maximum period to complete this Programme is five years from the date of first enrolment. Any extension to this period would require a written application to be approved by the relevant Academic Authority at Unitec as well as the Nursing Council of New Zealand.</p> <p><b>3.5 Whakawhiwhi Tāpiripiri   Additional Awards</b>  <b>3.5.1 Senior Scholar Award</b>  To be eligible for consideration to receive a Senior Scholar Award a student must have:</p> <ol style="list-style-type: none"> <li>achieved a cumulative Grade Point Average (GPA) of 8.0 (there is no rounding) or better across all degree courses for which s/he has been assessed in the programme; and</li> <li>achieved at least 2/3 of the total credits for the degree through enrolment in Unitec courses (i.e. have achieved no more than 1/3 of the credits by cross credits from another institution or by the assessment of prior learning).</li> </ol>																				
<p><b>4. Tūtukitanga Whakamihī   Credit Recognition</b></p> <p><i>Credit Recognition complies with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p>All relevant credits from other approved programmes will be considered for credit recognition (cross credits, credit transfers and assessment of prior learning) as per the provisions below and in accordance with Unitec’s standard policy and procedure. Any credit recognition awarded for the Bachelor of Nursing must also meet the requirements of the NCNZ regulations.</p> <p><b>4.1 Whakawhiti Tūtukitanga   Cross Credit</b>  Cross credits may be recognised by the granting of specified credits, where there is direct equivalence of the learning outcomes of a successfully completed course and a course in the programme.</p> <p><b>4.2 Aromatawai Tōmua   Assessment of Prior Learning (APL)</b>  Assessment of Prior learning is available for some individual courses within the programme, as per the following provisions:</p> <ol style="list-style-type: none"> <li>Prior Learning will be considered against learning outcomes for a course and will require a combination of attestation, portfolio, professional conversation, challenge test, academic transcript.</li> <li>Year 2 clinical courses require NZNC approval.</li> <li>APL is not available for Year 3 clinical courses (NZNC regulations).</li> </ol> <p><b>4.3 Ngā whakawhitinga   Credit Transfer</b>  Transfers from other equivalent programmes will be considered on a case by case basis.</p>																				
<p><b>5. Waeture Aromatawai   Assessment Regulations</b></p> <p><i>Assessment Regulations comply with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p><b>5.1 Paparahi Aromatawai   Assessment Basis</b>  All assessment for the Bachelor of Nursing is standards based, and it may be achievement based or competency based as specified in Table 3c below and the course descriptors.</p> <p><b>5.2 Ākoranga Taumata   Course grades</b>  Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales. Participants must obtain at least 50% overall score in order to pass achievement-based assessment.</p> <p><b>Table 3a: Achievement based 11-point assessment system</b></p> <table border="1" data-bbox="363 1816 1136 2016"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Result</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>Distinction</td> <td>Credits Earned</td> <td>90 – 100</td> </tr> <tr> <td>A</td> <td>Distinction</td> <td>Credits Earned</td> <td>85 – 89</td> </tr> <tr> <td>A-</td> <td>Distinction</td> <td>Credits Earned</td> <td>80 – 84</td> </tr> <tr> <td>B+</td> <td>Merit</td> <td>Credits Earned</td> <td>75 – 79</td> </tr> </tbody> </table>	Grade	Meaning	Result	Percentage	A+	Distinction	Credits Earned	90 – 100	A	Distinction	Credits Earned	85 – 89	A-	Distinction	Credits Earned	80 – 84	B+	Merit	Credits Earned	75 – 79
Grade	Meaning	Result	Percentage																		
A+	Distinction	Credits Earned	90 – 100																		
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A-	Distinction	Credits Earned	80 – 84																		
B+	Merit	Credits Earned	75 – 79																		

B	Merit	Credits Earned	70 – 74
B-	Merit	Credits Earned	65 – 69
C+	Pass	Credits Earned	60 – 64
C	Pass	Credits Earned	55 – 59
C-	Pass	Credits Earned	50 – 54
D	Fail	No Credits Earned	40 – 49
E	Fail	No Credits Earned	0 – 39

**OR**

Course grades will be determined according to the following criteria. Participants must achieve all of the outcomes in order to pass competency-based assessment.

**Table 3b: Competency based 3-point assessment system**

Grade	Meaning	Result
M	Merit Pass	Credits Earned
P	Pass	Credits Earned
NC	Not Yet Competent	No Credits Earned

**Table 3c: Course Assessment Basis**

Course No	Course Name	Assessment Basis
HCBN5101	Human Biology for Nursing Practice 1	Achievement
HCBN5102	Interpersonal Relationships	Achievement
HCBN5103	Management of Nursing Care 1	Competency
HCBN5104	Professional Responsibility	Achievement
HCBN5105	Health and Wellness	Achievement
HCBN5106	Nursing the Person with Long Term Health Needs	Competency
HCBN5107	Management of Nursing Care 2	Competency
HCBN5108	Human Biology for Nursing Practice 2	Achievement
HCBN6101	Maori Health	Achievement
HCBN6102	Knowledge for Nursing Practice 2: Mental Health and Addictions	Achievement
HCBN6103	Nursing the Person with Altered Mental Health or Addiction	Competency
HCBN6106	Knowledge for Nursing Practice 3A: Physical Health	Achievement
HCBN6107	Nursing the Person with Altered Physical Health 3A	Competency
HCBN7101	Evidence for Nursing Practice	Achievement
HCBN7102	Pharmacology for Nursing Practice	Achievement
HCBN7103	Knowledge for Nursing Practice 4: Family, Whānau and Community Nursing	Achievement
HCBN7104	Family, Whānau and Community Nursing	Competency
HCBN7105	Contemporary Issues in Nursing and Health Care	Achievement
HCBN7106	Transition to Registered Nurse Practice	Competency

**5.3 Paearu Taumata | Grade Criteria**

Students may be awarded one of the following grades for a course:

**Table 4: Grade Criteria**

Grade	Meaning	Criteria
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification
CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned

	<table border="1"> <tr> <td data-bbox="347 192 478 405">DEF</td> <td data-bbox="478 192 730 405">Deferred</td> <td data-bbox="730 192 1485 405">The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the Student would otherwise be entitled. No Credits earned.</td> </tr> <tr> <td data-bbox="347 405 478 551">DNC</td> <td data-bbox="478 405 730 551">Did not Complete</td> <td data-bbox="730 405 1485 551">The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.</td> </tr> <tr> <td data-bbox="347 551 478 640">R</td> <td data-bbox="478 551 730 640">Restricted Pass</td> <td data-bbox="730 551 1485 640">The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.</td> </tr> <tr> <td data-bbox="347 640 478 775">W</td> <td data-bbox="478 640 730 775">Withdrawn</td> <td data-bbox="730 640 1485 775">The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.</td> </tr> <tr> <td data-bbox="347 775 478 887">#</td> <td data-bbox="478 775 730 887">Estimated Grade</td> <td data-bbox="730 775 1485 887">If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated "#" on the Student's Academic Record.</td> </tr> </table>	DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the Student would otherwise be entitled. No Credits earned.	DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.	R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.	W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.	#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated "#" on the Student's Academic Record.
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<p><b>6. Aromatawai Mahinga   Assessment Procedures</b></p> <p><i>Assessment Procedures comply with Unitec's Assessment Moderation and Grades Policy and associated procedure.</i></p>	<p><b>6.1 Ākoranga Aromatawai   Course Assessment</b>  Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course. All summative assessment elements are compulsory unless otherwise approved and noted in course information.</p> <p>Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a 'Did Not Complete' (DNC) for the whole course and may not earn any credits.</p> <p><b>6.2 Aromatawai I Roto I Te Reo   Assessment in Te Reo</b>  All students have the right to submit any summative assessment task in Te reo Māori. The process for submission of summative assessment work in Te reo Māori is governed by the Unitec Assessment in Te Reo Māori procedure and detailed in course material.</p> <p><b>6.3 Tāpaetanga Tōmuri   Submission and late submission of work</b></p> <ol style="list-style-type: none"> <li>The due dates for all summative assessment work will be notified at the commencement of each course.</li> <li>Any assessment that is submitted late (and does not have a prior approved extension) will be penalised by a deduction of 10% per day of the participants assignment mark, up to five (5) days, inclusive of weekends.</li> <li>Applications for extensions must be made by according to procedure noted in Student Handbooks and course documentation.</li> <li>Any extension will be carried out within a specified time period as agreed with the relevant academic authority and no further extensions will be granted.</li> <li>No assessment will be accepted five (5) days (inclusive of weekends) after the due date. If the assessment is not compulsory, the participants will receive a 'zero' grade for that assessment. If the assessment is compulsory, then the participants will receive a Did Not Complete (DNC) grade for the entire course.</li> </ol> <p><b>6.4 Whakamātautau Anō   Resubmission or Reassessment</b></p> <ol style="list-style-type: none"> <li>Students must notify the Academic Leader of their intent to undertake a resit or resubmission within 5 days of receiving their marked assessment.</li> <li>One resit or resubmission per course is allowed for students who have achieved 40% or more in a failed assessment up to a maximum of:</li> </ol>															

- four resits or resubmissions per semester in Year One Part A and three resits or resubmissions per semester in Year One Part B
  - note: A resit or resubmission for the Assignment (Assessment One) in HCBN5104 Professional Responsibility and the Assignment (Assessment One) in HCBN5105 Health and Wellness will only be allowed following successful completion of an academic literacy skill development workshop
  - two resits or resubmissions per semester in Year Two
  - two resits or resubmissions per semester in Year Three Part A. Applications for a resubmission opportunity will be considered on an individual basis considering overall progression in the programme for Year Three Part B
- c. The maximum mark possible for passing a resit or resubmission is the minimum pass mark for the assessment. It is a student's responsibility to apply for the resit or resubmission.
  - d. No resit or resubmission is available for the summative assessment "Clinical Assessment" for the courses: HCBN5106, HCBN6103, HCBN6107, HCBN7104, HCBN7106
  - e. Resits and resubmissions are only available for the first summative assessment completed by students in each course. They are not available for final exams.
  - f. Resits and resubmissions are carried out by the course end date unless an extension is approved.

#### **6.5 Āhuatanga Aromatawai Motuhake | Affected Performance Consideration**

A student may apply for Affected Performance Consideration (APC) if:

- a. The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement or other critical circumstances
- b. The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control

Applications for APC are made by a student within 5 working days of the affected assessment event. Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

#### **6.6 Pāhi Rāhui | Restricted Pass**

A restricted pass may be awarded in a course which was narrowly failed and where there is ample evidence that marginal failure is compensated by good overall performance. This is not available for clinical courses where competency must be demonstrated to meet NCNZ requirements.

- a. A restricted pass is awarded at the discretion of the relevant academic authority and may not be applied for directly by a student.
- b. A student may decline the award of a restricted pass by notifying the office of the relevant Dean in writing not later than 20 working days from mailing of the results.
- c. The relevant Academic Authority may, at its discretion, prevent a student from using a restricted pass to meet the prerequisite requirements of another course.
- d. Restricted passes are only available where the initial mark in a course is greater than 48%, and the other courses within the semester have at least a C+ average

#### **6.7 Tuaruatanga | Repeating Courses**

Students may enrol and repeat courses that they have failed, up to 2 times. Beyond this, permission to enrol a third time must be sought from the relevant Academic Authority. Clinical courses may not be taken more than twice due to NCNZ restrictions.

The following restrictions on timing apply to students repeating courses or re-entering the programme:

- a. Students wishing to repeat courses they have failed must obtain approval from the Academic Leader to do so. Students may not be able to repeat courses at their choice of time, due to the considerable constraints around obtaining extra clinical placements.
- b. Students applying to take time out from the Bachelor of Nursing programme may not be able to re-enter at their chosen time due to the considerable constraints around obtaining extra clinical placements. Consideration of such applications will be made on a case by case basis, keeping in mind the 5-year NCNZ time-limit for completion of the programme prior to registration.

#### **6.8 Whakakorenga | Exclusions**



	<p>No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority. Clinical courses may not be taken more than twice due to NCNZ restrictions.</p> <ol style="list-style-type: none"> <li>Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student's likelihood of succeeding in further study and will be made by the relevant Head of School.</li> <li>When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the Student studying at another tertiary institution.</li> <li>A Student who has not achieved a Pass Grade in the same Course on two occasions shall not be enrolled again for that Course except with the permission of the relevant Academic Authority. Clinical courses may only be enrolled in twice.</li> <li>Any Student who does not meet the Prerequisite requirements in preparation for off-site practice-based learning will not proceed to the off-site practice-based learning experience and will not be awarded Credits for that course.</li> <li>Where the relevant Academic Authority considers, in his or her absolute discretion that a Student's performance or participation in any off-site practice-based learning experience is unsatisfactory, the student's attendance may temporarily be suspended. At the time of being notified of his or her suspension, the student shall be advised of the reasons for such temporary suspension. Except where not practicable in the circumstances, a student should not be temporarily suspended without being given the opportunity to improve his or her performance.</li> <li>The relevant Academic Authority will advise the Student in writing of their decision, and the reasons for such decision, and any orders made.</li> </ol> <p><b>6.9 Examination Regulations</b> All formal examinations in this programme are governed by the Unitec Examinations Regulations. Students will be able to view marked examination papers in the presence of the relevant course lecturer or an assigned academic staff member, however these marked papers will not be returned to students. Practice exam papers will be available on Moodle to enable students to prepare for examinations.</p> <p><b>6.10 Tono Pira   Appeals</b> Students may appeal the decisions made under these regulations in accordance with the Student Appeal Procedure. Any appeals panels held for students of the Bachelor of Nursing will also include a registered nurse with a current practising certificate, in accordance with the Nursing Council regulations.</p>															
<p><b>7. Whakaritenga Whānui   General Provisions</b></p>	<p><b>7.1 Whakamāramatanga ā-kaupapa   Definition of Terms</b> In these regulations, unless the context otherwise requires, the following definitions shall apply:</p> <ul style="list-style-type: none"> <li>'Relevant academic authority' refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations is maintained by the Programme Academic Quality Committee responsible for the Programme.</li> </ul>															
<p><b>8 Āhutatanga Tauwhirowhiro Ritenga   Transitional Arrangements</b> Any student who fails a course prior to the current year of offering and which is no longer offered may apply to complete an alternative course under a modified programme of study on a case by case basis.</p>																
<p><b>9. Regulation Version Control</b></p>																
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